

Foundation North

Progress Report

Please complete this form to receive the next instalment of your grant.

Note: At the **END** of your project, you will need to complete a final **IMPACT REPORT** (this is a separate form which you will have received via email when your grant was approved).

Your organisation:	
Your reference number:	
Amount approved:	
What the grant was approved for:	

1. What are the main outcomes you have achieved with this grant so far?

Please refer to the outcome statements you specified in your application.

2. Please provide information outlining how the grant has been spent. (eg. number of projects, number of participants, wages, volunteer costs, resources)

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To be signed by the Chairperson or President of your organisation.

Full name:		Position:	
Date:		Signature:	

Please print, sign and send this report back to Foundation North, along with a copy of your organisation's

- **an up to date income & expenditure statement, no older than 3 months or,**
- **the latest annual financial statements**

Send to:

Foundation North *or* ***progress.report@foundationnorth.org.nz***
50 Ponsonby Road
PO Box 68-048 Newton
Auckland 1145

Foundation North Staff to complete when conditions met

Grants Advisor	
Date	